

**FAIRVIEW  
ELEMENTARY  
SCHOOL**

**2018-2019**

**1308 Fairview St  
Orland, California 95963  
Phone: (530) 865-1235  
FAX: (530) 865-1238**

**Emily Mullins, Principal**

**ORLAND UNIFIED SCHOOL DISTRICT  
903 South St  
Orland, CA 95963  
(530) 865-1200**

**DISTRICT SUPERINTENDENT  
Ken Geisick**

**BOARD OF TRUSTEES  
Jeff Aguiar  
Michelle Allen  
Ed Changus  
Erika Fuentes  
Suzi Kochems**

# FAIRVIEW SCHOOL STAFF

Emily Mullins	Principal		
Mariana Zaragoza	Secretary		
Barbara Crain	Attendance/ASB Clerk/Instructional Aide		
Sue Anderson	School Nurse		
Kim Green	Health Aide		
Martha Rico	Bilingual Services Specialist		
Sherylynn Byker	Library Technician		
Anne Marie Halsey	Psychologist		
Jiorgina Romo	5 <sup>th</sup> Grade	Room 1	
Michelle Silva	4 <sup>th</sup> Grade	Room 2	
Tanya Foster	4 <sup>th</sup> Grade	Room 3	
Allison Borges	5 <sup>th</sup> Grade	Room 4	
Simone Hobbs	3 <sup>rd</sup> Grade	Room 5	
Judyanne Frank	3 <sup>rd</sup> Grade	Room 6	
Diane Weatherman	3 <sup>rd</sup> Grade	Room 7	
Roxanne Barish	3 <sup>rd</sup> Grade	Room 8	
Linnzi Walsh	3 <sup>rd</sup> Grade	Room 9	
Cheryl Tuato'o	5 <sup>th</sup> Grade	Room 10	
Zandi Lawrence	ELD/Title I	Room 11	
Theresa Evans	3 <sup>rd</sup> Grade	Room 12	
Elizabeth Vlach	4 <sup>th</sup> Grade/GATE	Room 13	
Cory Broussard	4 <sup>th</sup> Grade	Room 14	
Amy Niess	5 <sup>th</sup> Grade	Room 15	
Jill Blevins	3 <sup>rd</sup> Grade	Room 16	
Kelly Valentine	5 <sup>th</sup> Grade	Room 17	
Korin Lusardi	4 <sup>th</sup> Grade	Room 18	
Christine Booth	4 <sup>th</sup> Grade	Room 19	
Catlynn Zaro	5 <sup>th</sup> Grade	Room 20	
Dustin Holley	Education Specialist	Room 21	
Barbara Marzolf	Education Specialist	Room 22	
Mary Ann Lucena	Intervention	Room 23	
Dana Collins	Intervention	Room 24	
		Room 25	
Rikki See	Education Specialist	Room 26/27	
Courtney Tamagni	Speech and Language	Room 26	
Therese Frankenberg	Music	Room 28	
		Room 29	
Joanie Chaney	Instructional Aide	Bobbie Brewster	Cook
Elsa Martinez	Instructional Aide	Angela Hernandez	Cafeteria I
Carla Parkerson	Instructional Aide	Diane Powers	Cafeteria II
Laura Shannon	Instructional Aide	Steve Groppi	Custodian
Janeen Sousa	Instructional Aide	Vicky Ross	Custodian
Jessica Shaughnessy	Instructional Aide		
Debbie Stewart	Instructional Aide		
Marsha White	Instructional Aide		
Mary Allen	Yard Supervisor		
Cathy Reimer	Yard Supervisor		
Kristina Ross	Yard Supervisor		
Angela Talbot	Yard Supervisor/Cross Guard		

# **SCHOOL CALENDAR**

August 13	First Day of School, <u>Regular School Day</u>
September 3	Labor Day (Holiday)
October 1-5	Fall Break – No School
November 12	Veteran’s Day (Holiday)
November 9, 13-16	Minimum Days, K – 5 Parent/Teacher Conferences
November 19-23	Thanksgiving Break – No School
December 21	Minimum Day
December 24 - January 4	Winter Break – No School
January 21	Martin L. King, Jr. Day (Holiday)
February 18-22	February Break – No School
April 12	Minimum Day - Good Friday
April 15-19	Spring Break – No School
May 16-17	Minimum Days
May 27	Memorial Day (Holiday)
June 6	Minimum Day - Last Day of School

**\*ALL Wednesday’s are Modified Days.**

## SCHOOL VISION AND MISSION

Fairview Elementary School is committed to ensuring the success of all students, teachers, and parents by providing a safe and nurturing learning environment. Students will engage in rigorous and relevant learning that incorporates a variety of learning styles and technology. Students will take risks, have fun, and show creativity as they develop critical thinking skills. Fairview is a place where students go above and beyond to be awesome. As a learning community, we will prepare students who are respectful, responsible, and productive, life-long learners.

## SCHOOL ACCOUNTABILITY AND REPORT CARD (SARC)

The School Accountability Report Card (SARC) is updated each year and a revised copy is placed on our webpage in January. If you want a hard copy of the SARC, please contact the office.

## DAILY SCHEDULE

<b>Regular School Day</b>	3 <sup>rd</sup> Grade	8:19 - 2:35	Lunch	3 <sup>rd</sup> Grade	11:45 – 12:30
	4 <sup>th</sup> /5 <sup>th</sup> Grade	8:19 - 2:41		4 <sup>th</sup> Grade	12:05 – 12:50
<b>Modified Day</b>	3 <sup>rd</sup> Grade	8:19 - 1:27	Lunch	5 <sup>th</sup> Grade	12:25 – 1:10
	4 <sup>th</sup> /5 <sup>th</sup> Grade	8:19 - 1:33		3 <sup>rd</sup> Grade	11:45 – 12:30
				4 <sup>th</sup> Grade	12:05 – 12:50
<b>Minimum Day</b>	3 <sup>rd</sup> Grade	8:19 - 12:20	Lunch	5 <sup>th</sup> Grade	12:25 – 1:10
	4 <sup>th</sup> /5 <sup>th</sup> Grade	8:19 - 12:31		3 <sup>rd</sup> Grade	11:35- 12:20
				4 <sup>th</sup> Grade	11:45- 12:05
				5 <sup>th</sup> Grade	11:55- 12:15

## ARRIVAL / DISMISSAL

Students not riding the bus should not come to school before 7:45 AM. The drop-off and pick up point for all students is to the south of the cafeteria. **Do not drop-off or pick up children in the bus or parking lot area in front of the school for the safety of your child.**

Parents/guardians must sign students out in the office if they need to leave early.

When students are dismissed, students shall report to the bus area immediately if they ride the bus home or leave campus in other means immediately after school is out unless involved in a school-sponsored activity, i.e. SPARK, etc.

## TARDINESS

Students who are late **MUST** check in at the office before going to their classroom. For **every** 3 unexcused tardies, he/she will be assigned a recess detention. The count is per trimester, so the students will start with a clean slate every trimester. **We ask your support in helping students arrive on time.** Tardy students miss out on directions and valuable learning time. It also disrupts other students' learning time.

## ATTENDANCE and ABSENTEEISM

All students are required to attend school daily according to state law. The only legal exceptions for absence from school are personal illness, medical necessity, court appearance, and funeral services for a member of the immediate family.

All absences must be verified by a note or phone call from the parent or guardian. To excuse an absence, please call our absence line, 865-1235 extension 3301 or send a note to the office with your child upon his/her return to school stating the reason for the absence. An absence must be cleared within 3 days upon a student's return, or it becomes unexcused.

Absence Policy: Any pupil subject to compulsory full-time education or to compulsory continuation education who is absent from school without a valid excuse three days in one school year or tardy or checked out from school without a valid excuse in excess of 30 minutes on each of more than three days in one school year, is a truant and shall be reported to the attendance supervisor or to the superintendent of the school district.

## OUSD ATTENDANCE INCENTIVE PROGRAM:

*In order for a student to receive recognition for "perfect attendance", he/she must be present every school day on time (not be late for any reason) and stay the whole school day (not be checked out early for any reason).*

<b>FAIRVIEW SCHOOL (FV)</b>	
Definition of “ <b>perfect</b> ” attendance	“ <b>Perfect</b> ” attendance means the student has never missed a day, never checked out early, never tardy for any reason.
Other definition	“ <b>Excellent</b> ” attendance means the student has been tardy to school or checked out early <b>no more than 3 times in a year</b> .
Weekly reward	Two students with perfect attendance are selected weekly for a small prize from the principal.
Monthly reward	Traveling Ironman trophies for the classrooms with winning attendance percentages. Monthly “perfect” winners entered into year-end raffle.
Each Trimester x 3	-Certificates for “ <b>perfect</b> ” and “ <b>excellent</b> ” trimester winners. -For “ <b>perfect</b> “ only: a pencil from Horace Mann and a restaurant gift certificate
Yearly	“Excellent”: - Certificate “Perfect”: - Medal - Certificate - Restaurant Gift Card - Kindle Raffle – Horace Mann donations
For all 3 years at FV School	Certificate T-shirt from the next school (CK) Medal

## **ATTENDANCE IMPROVEMENT PROGRAM:**

Students are required by law to attend school regularly (California Education Code Section 48200. Students who attend school on a regular basis tend to do better in school than those who don't. Even if students are out for valid reasons as set forth in Ca. Ed. Code (Section 48205) and Title V (Section 420) (i.e., illness, doctor appointments, family funerals etc.), they are missing valuable information that cannot always be obtained through the homework process. We, along with the student and parent, must ensure that all efforts are made to achieve perfect attendance. When students have three unexcused absences or when the student's parent excused 'illness' absences reach 10 (ten), a notification will be sent to the parent. If this attendance pattern does not improve, students may be referred to the Attendance Improvement Program requesting their assistance.

The AIP may take any of the following actions:

- a. Place the parents on a formal district attendance improvement contract.
- b. Refer the matter to the District Attorney's office for adjudication.

## **SHORT-TERM INDEPENDENT STUDY**

The Orland Unified School District has implemented policy regarding short-term absences from school for such things as family vacations, family emergencies, or trips out of the country (AR 5113c). If you plan on taking your child out of school for anywhere from five to ten consecutive days, please contact your school office and obtain a Short-term Independent Study Agreement and coursework for your student.

The following important details should be noted:

1. This policy applies only to absences of not less than five but not more than ten consecutive school days. Students planning an absence in excess of ten days are not eligible for Short-term Independent Study Agreements. On the eleventh consecutive day your child misses school they will be dropped from our rolls.
2. The Orland Unified School District will provide all the work and materials needed for your student to be successful.
3. The parent must notify the school five days prior to leaving for a short term absence, except in case of emergency.
4. Failure to make the proper notification of pending absence to school officials, or failure to arrange for a short-term independent study agreement will result in all absences being unexcused.
5. Unexcused absences will be referred to the District Truant Officer.

If you have any questions please do not hesitate to contact the school office.

## **FIELD TRIPS**

A good program of instruction includes field trips which take children from the school premises to a place where they can see, in action or on location, some of the things about which they have been studying in the classroom. The Orland Unified School District will, when the opportunities arise, schedule field trips for the enrichment of a child's education.

A few notes for parents to remember:

\*If the parent is volunteering on a field trip and wants to sign their child out while away on the field trip, **you will need to have the Principal's approval 2 days prior to the field trip.**

\*If parent will be taking pictures of their child, great, but we do ask to refrain from taking pictures of other children in order to protect their privacy.

\*If parent is not on the volunteer list and the field trip is at a public place then parent can pay for their admission and be there. They may not ride the school bus or walk in with the group and their interaction should only be with their child.

\*If parent is not on the volunteer list and the field trip is at a public place **but** our school rented the facility or arranged for a private visit then parent cannot pay and attend.

## **LIBRARY**

Each student will check out books from the Fairview Library weekly with their class. The Library will be open most days before school at 7:45 a.m. and close after school by 3:00 p.m. for individual check-out. Library activities and expected voice levels vary and are posted daily. The Fairview Library is a student privilege and all behavior and expectation rules will be in effect and enforced at all times.

Books are checked out for a one-week period and due the following week to either return or renew. Students are responsible for books which are to be returned promptly and in good condition. Students with books over two weeks late will not be allowed to check out. Students with overdue books will receive weekly verbal reminders and recess study hall slips. Recess study hall is designed for students to reflect on their responsibilities and the impact their choices have on themselves and other students. Additionally, a reminder notice will be sent home with students showing overdue book titles and replacement costs. Students will be given ample opportunity to return books and/or pay replacement costs up to thirty (30) days from the original date of checkout before a detention is assigned.

Students need to be in good standing with the library to participate in Good Behavior Assemblies and Activity Days. Report cards may be held until a student's account is clear in the library. All books must be returned and/or replacement costs paid by the end of the school year or they will remain on the student's record through all Orland Unified schools.

## **HOMEWORK**

Parents should expect their students to have a average of twenty to sixty minutes of academic homework, which includes nightly reading. Homework is designed to review skills/concepts already learned in class and students should be able to complete it independently. Students who do not have their homework completed the next day may be assigned time during recess to complete it.

## **TEXTBOOKS**

Care of textbooks and other school materials are the responsibility of each student. Torn or abused books and materials will have to be paid for by the student. It is recommended that books be kept covered throughout the school year.

At the end of the school year, report cards are withheld until damaged or lost textbooks are paid for or returned.

## **CAFETERIA SERVICES**

### Meal Prices

Full Price Breakfast: \$1.00

Reduced Price Breakfast: \$0.30

Full Price Lunch: \$1.50

Reduced Price Lunch: \$0.40

Milk is included with a cafeteria meal. Milk may be purchased to accompany a lunch from home. Students are to pay charges and purchase extra days on their ticket before or after school or at morning recess, but not during lunch.

Free or reduced price meals are available. Contact the school office for information and forms or call the Food Services Director at 865-1291.

Please notify the office and provide a doctor's note if your child has specific food allergies requiring food substitutions.

When in the cafeteria students are to stay in their seats and talk in normal voices.

No food is to be taken out of the cafeteria.

Students must clean up after themselves.

## **CAMPUS VISITORS**

In order to ensure the safety of students at Fairview, all visitors must sign in at the office and get a visitor's pass before proceeding to their destinations on campus. All visits to classrooms, hallways, and playground areas must be prearranged with the principal and/or teachers.

## **STUDENT VISITORS**

Student visitors are not allowed at school. The school's liability insurance will not cover students who are not enrolled in our school. The only exception is for extended visits (at least two weeks) in which case a student may be officially enrolled in school.

## **TELEPHONE**

Students will need office passes issued by their classroom teachers to use the office telephone or to be in the office. The school office telephone is to be used by children only in cases of illness or other emergency--not to make social arrangements. Cell phones are allowed on campus, at your own risk, secured in backpacks, turned off during school hours and only used after the school day is over. Any student caught not following this rule will have their cell phone confiscated and a parent will be required to pick up the phone at the school office. A warning will be issued on the first offense and citation on the second offense. The school is not liable for these types of items.

## **EMERGENCIES**

In case of illness or injury to a student at school, every effort is made to contact the parent by telephone. It is important for the school to have on file an emergency contact card indicating your phone numbers. Please notify the school immediately of any change in this information.

## **MEDICINE AT SCHOOL**

No one at the school may diagnose an illness or injury; nor may any medicines, including aspirin, be administered without an official authorization from a doctor. Forms to allow the school to administer medication are available in the nurse's office.

Students cannot bring over-the-counter medications to school.

Please notify the school nurse of any medical or physical problems that might affect your child's normal daily routine. Students whose parents wish them to stay inside or be exempt from physical education because of illness or injury must bring a note which can only excuse them for up to two days. A doctor's note is required for more than two days.

## **BICYCLE /SCOOTER/SKATEBOARD SAFETY**

Students riding their bicycles to school are required to wear a bike helmet. Students arriving at school without a helmet will have their bicycle impounded until parents come to pick up the bicycle or bring a bike helmet.

## **BUS TRANSPORTATION**

If you are having any problems with bus transportation, please call 865-1207.

Notify the office immediately when:

1. There is a change of address.
2. Your child is going to a different location. A note must be provided and include the desired address and parent's signature or the child will have to go home on his regular bus. Please have the note at the office 90 minutes before departure time.

All students in the Orland Unified School District who ride a bus to school are subject to regulations until they get off at their school or the bus stop near their home. Because school bus passengers' behavior can directly affect their safety and the safety of others, the following regulations apply at all times when students are riding a school bus, including to school activities.

1. Riders shall follow the **instructions and directions of the bus driver at all times.**
2. Riders should arrive at the bus stop on time and stand in a safe place to wait.
3. Riders shall enter the bus in an orderly manner and go directly to their seats.
4. Riders shall remain seated while the bus is in motion and shall not obstruct the aisle with their legs, feet, or other objects. When reaching their destination, riders shall remain seated until the bus stops and only then enter the aisle and go directly to the exit.
5. Riders should be courteous to the driver and to fellow passengers.
6. Because serious safety hazards can result from noise or behavior that distracts the driver, loud talking, laughing, yelling, singing, whistling, scuffling, throwing objects, smoking, eating, drinking, standing and changing seats are prohibited actions which may lead to the suspension of riding privileges.
7. No part of the body, hands, arms or head should be put out of the window.
8. Riders shall keep the bus and the area around the bus stop clean. Riders shall not damage or deface the bus or tamper with bus equipment.
9. No animals shall be allowed on the bus without express permission from the principal or designee.
10. Riders should be alert for traffic when leaving the bus.

Riders who fail to comply with the above rules shall be reported to the school principal, who shall determine the severity of the misconduct and take action accordingly. In all instances of misconduct, the rider and his/her parent/guardian shall be given notice and warning. In the case of a severe violation or repeated offenses, the rider may be denied transportation for a period of time determined by the principal, up to the remainder of the school year. **Examples of possible consequences:** First offense will result in two days off the bus, the second offense will result in 5 days off the bus, the third offense will result in one month off the bus, 4<sup>th</sup> offense could result in the remainder of the school year.

## **DRESS CODE**

Students are expected to come to school in appropriate school clothes. All pupils shall be required to show proper attention to personal cleanliness, neatness, modesty and standards of dress and appearance while at school. The student's general appearance should not attract undue attention nor cause embarrassment to either the wearer or others. If a pupil's appearance or dress distracts from the general instructional atmosphere, creates disturbance, or is in violation of the District Dress Code or the State Dress Code of Health and Decency, he or she is inappropriately dressed. All decisions concerning appropriateness of dress remain with the administration. California courts support reasonable, clear school regulations governing the appearance of students. (CAC, Title 5, section 302)

Additionally, the District recognizes the importance of appropriate dress and grooming as a career skill since most jobs require appropriate dress.

HATS - Hats may be worn on school sites and school buses under the following conditions:

1. Sun protective clothing will be permitted outdoors during the school day.
2. Hats can only be worn as sun-protection or cold weather clothing.
3. Hats with bills must be worn forward.
4. There will be no inappropriate words, pictures, or signs.
5. Hats may not be worn indoors during the school day. Violation of this rule will be confiscation of the hat and it will be stored in the office and may be returned at the end of the school day.
6. Within their classrooms, teachers have the right to determine rules regarding the care and safekeeping of hats.

ACCESSORIES - Make-up, jewelry, and other accessories should be kept to a minimum and appropriate to the grade level.

### JACKETS

1. No jackets with insignias denoting gang affiliation may be worn.
2. Windbreakers, coats, or jackets may have hoods; however, hoods may only be worn outside in inclement weather.
3. Outer garments must fit properly – no more than one size too large or one size too small.

### TOPS

1. Must have shoulder straps (must be wider than one inch); properly worn, even if the student is wearing a sweater or jacket over the top.
2. No half-shirts, half-blouses, tank tops, halter tops, tube tops, fishnet shirts, or any type of low-cut blouses are allowed. "Low cut" is generally defined as more than three inches below the collarbone.
3. No clothing decorated with inappropriate language, including any words, pictures or signs referring to drugs, alcohol, violence, gangs, discrimination, or sexual content will be allowed.
4. The stomach/midriff/back area may not be exposed when walking or sitting.

### PANTS

1. Pants must not drag the ground and may not be more than one size larger than normal.
2. Pants must not be so overly large or overly tight as to draw undue attention. Administration will determine appropriateness.
3. Pants must be worn above the hips and able to stay at hip level while walking, even if covered.
4. Pants with cutouts are not allowed.
5. Pants must not be frayed, tattered or torn anywhere
6. Tongues of belts must be tucked into belt loops.

### SHORTS/SKIRTS/DRESSES

1. Shorts, skirts, and dresses with slits may be worn but must be of reasonable length that shall be defined as no shorter than the fingers when the arm of the student is held straight down. On dresses with slits, the top of the slits must also conform to the length rule.
2. All shorts must be hemmed and not so tight as to draw undue attention to the student.

### SHOES

1. Appropriate and safe shoes must be worn at all times with shoelaces in all holes, tongues in, and all buckles used. Shoes must be appropriate for playground activity or P.E.
2. Sandals with a back strap may be worn with or without socks.
3. Slippers and flip-flops are not allowed.



UNDERGARMENTS – No undergarments may be shown at any time

GANG ISSUES – No gang-related colors, symbols, or paraphernalia may be worn. Such items may include, but are not limited to, long belts, hairnets, bandannas, and beanie hats. Also, wallet chains are not permitted on campus.

Students violating the dress code will be sent to the office. The student may change into appropriate clothing available at school. If clothing is not available, the student may call home for assistance, but may not leave school to change. If the clothing violation cannot be resolved, the student will remain in an area designated by the site administrator for the remainder of the day and must do assigned schoolwork. Time away from class regarding this matter will be recorded as an unexcused absence for the period(s) of the day missed. Repeat offenders will be considered to be in defiance of authority and penalties shall be imposed.

## **PBIS- A General Overview**

Our school-wide program is based on the Positive Behavior Interventions and Supports (PBIS) framework. Staff, parents, students, administrators and board members have worked closely together to support and advocate for PBIS in all Orland Unified School District schools. This handbook was developed, so its contents match the principles of PBIS in a way that fits the goals, mission and culture of Fairview School.

School-wide PBIS is a research-based framework that has been proven to improve school climate, reduce problem behavior, and increase academic instructional time in schools (for additional information go to [www.pbis.org](http://www.pbis.org)). Two primary areas of emphasis in PBIS are prevention and instruction of social behavior. PBIS is based on the idea that when students are taught clearly defined behavioral expectations and provided with predictable responses to their behavior, both positive and corrective, all students are more likely to meet those expectations.

Collaboratively, our staff and students have developed school-wide procedures to accomplish the following:

1. **Define Behavior Expectations.** Three clearly defined behavioral expectations are defined in positive and simple rules. At Fairview all students will be: **RESPECTFUL, RESPONSIBLE, AWESOME**. These expectations are defined across school settings in the expectations matrix included in this handbook. (**AWESOME** means going above and beyond what is expected of you, showing good character and inspiring others by example.)
2. **Teach Behavior Expectations.** The behavioral expectations and school procedures are taught to all students, and are taught in real contexts. Behavioral expectations are taught using the same teaching formats applied to academic instruction. The rationale for the rules and behavioral expectations are presented for each setting, then staff demonstrate examples of what the expected behavior looks like in the setting. Teachers will use common scenarios in the setting to demonstrate the expected behavior, but may also demonstrate examples of the ‘wrong way’ to do it – it is also important for students to learn what is not acceptable behavior, but there should be more focus on the desired behavior. Next, students are given the opportunity to practice the “right way” until they demonstrate fluent performance. Lesson plans for each setting have been created, taught and some are included in this handbook.
3. **Acknowledge Appropriate Behaviors.** Once appropriate behaviors have been defined and taught, they need to be acknowledged on a regular basis. Giving regular positive feedback when students use behaviors they have been taught is a critical step to teaching and maintaining desired behavior. Fairview has developed an acknowledgment system to encourage regular recognition of desired behavior in the school. Positive or negative environments for students and staff are the result of the accumulation of individual positive or negative interactions. Research suggests that a 5:1 positive to negative ratio fosters the most positive and productive school environments. Positive interactions can occur in many meaningful ways (pats on the back, smiles, high fives, fist bumps, verbal praise), but the goal of an acknowledgment system is to provide a regular reminder to all staff members to catch kids doing the right thing. Negative interactions are any time we give attention to students for problematic behavior (e.g. “Mike, please keep your hands and feet to yourself”, “Remember class, all eyes on the teacher.”, “Kristen, that’s a beautiful drawing, but it’s time to start math.”) As a school we will strive to achieve and maintain a 5:1 ratio for all students. Awesome Falcon awards are given to students caught being **RESPECTFUL, RESPONSIBLE, AWESOME**. This gives them 10 minutes of extra recess on Fridays and their name in a weekly drawing for the treasure box. Two students per grade are drawn each time. **AWESOME** tickets are given in the cafeteria daily to students who are quiet and showing respect and being responsible. The ticket will get the student released from the cafeteria first and their name goes in a weekly drawing for the treasure box. Two students per grade are drawn each time. Staff also give out **AWESOME** first to lunch passes to students that are caught being **RESPECTFUL, RESPONSIBLE, AWESOME**. Monthly students who have no major offenses have a reward activity. Examples would be: movie, games, assembly, etc.
4. **Responding to Problem Behavior.** Despite our efforts to proactively set students up for behavioral success and to prevent problem behavior, there will still be incidents of problem behavior. When it comes to responding to problem behavior we have three primary goals:
  - a) Make sure to keep everyone safe
  - b) Minimize the loss of instructional time for all students (including the student who engaged in the problematic behavior)

**c) Teach students the appropriate behavior to use instead of the problem behavior**

Every occurrence of problem behavior is an important opportunity to teach the appropriate, desired behavior to the student. In developing this program, it is our responsibility to provide fair and consistent consequences for problem behavior that focus first on teaching our students the appropriate behavior and then get them re-engaged in academic instruction as quickly and safely as possible. Our team has developed a progressive discipline model which will be utilized in the school. It focuses on teaching and preventing future occurrences of behavior. When students violate the behavioral expectations they will be informed that their behavior was not acceptable and how it relates to the school wide rules. Consistent and fair consequences will be given for students violating the school rules. Staff members will complete a behavior referral and submit it to the principal when both minor and major problem behaviors occur at school. The behavior referral describes the problem behavior and actions taken by the staff member.

<b>PBIS SCHOOL RULES</b>			
<b>AREA/ SETTING</b>	<b>RESPECTFUL</b>	<b>RESPONSIBLE</b>	<b>AWESOME</b>
All Settings	<ul style="list-style-type: none"> <li>• Appropriate Voice.</li> <li>• Use kind words and actions.</li> <li>• Wait for your turn</li> <li>• Follow directions</li> <li>• Keep hands, feet, and objects to self.</li> <li>• Stay in student designated areas</li> </ul>	<ul style="list-style-type: none"> <li>• Respect personal and school property</li> <li>• Be honest</li> <li>• Walk facing forward</li> <li>• Clean up after self</li> </ul>	<ul style="list-style-type: none"> <li>• Offer your help to peers and adults</li> <li>• Encourage others</li> <li>• Speak out against bullying</li> <li>• Good sportsmanship</li> <li>• Have a positive attitude</li> <li>• Challenge yourself everyday</li> <li>• Look after each other</li> </ul>
Lunch Line	<ul style="list-style-type: none"> <li>• Walk calmly and quietly</li> <li>• Use quiet voices</li> <li>• Face forward</li> <li>• Wait your turn</li> </ul>	<ul style="list-style-type: none"> <li>• Hands to your side</li> <li>• Feet on Line</li> </ul>	<ul style="list-style-type: none"> <li>• Quiet smiles</li> <li>• Silently stand in line</li> <li>• Silently encourage others</li> </ul>
Cafeteria	<ul style="list-style-type: none"> <li>• Walk calmly and quietly</li> <li>• Keep food, hands, feet, and objects to self</li> <li>• use quiet voices</li> <li>• Politely return tray to server</li> <li>• Eat politely</li> <li>• Allow anyone to sit with you</li> </ul>	<ul style="list-style-type: none"> <li>• Know your lunch number</li> <li>• Keep both hands on tray</li> <li>• Keep area clean</li> <li>• Sit with feet on floor and bottom on bench and facing table</li> <li>• Pay for cafeteria before or after school.</li> <li>• If you drop something pick it up</li> <li>• Properly dispose of non-eaten food</li> </ul>	<ul style="list-style-type: none"> <li>• Help others clean up</li> <li>• If something is out of place, clean it up</li> <li>• Leave your area cleaner than when you got there</li> </ul>
Entering/ Exiting	<ul style="list-style-type: none"> <li>• Be courteous of other classes still learning</li> <li>• Quiet smiles</li> </ul>	<ul style="list-style-type: none"> <li>• Walk to playground quietly</li> <li>• Hands and body to self</li> </ul>	<ul style="list-style-type: none"> <li>• Silent</li> </ul>
Playground/ Recess	<ul style="list-style-type: none"> <li>• Play fairly</li> <li>• Use problem-solving skills</li> <li>• Share and use equipment properly</li> <li>• Keep hands, feet and objects to self</li> <li>• Use kind words</li> <li>• Be a good sport</li> <li>• Follow direction</li> </ul>	<ul style="list-style-type: none"> <li>• Walk to and from the playground</li> <li>• Use playground bathrooms</li> <li>• Play approved games only</li> <li>• Freeze when whistle blows</li> <li>• Stay in designated area</li> <li>• Pass to enter halls</li> <li>• Tag playing allowed only on grassy areas.</li> </ul>	<ul style="list-style-type: none"> <li>• Have good manners</li> <li>• Demonstrate positive character traits</li> <li>• Invite others to play</li> <li>• Have fun</li> <li>• Quietly take the most direct route to next class</li> </ul>
Library	<ul style="list-style-type: none"> <li>• Use quiet voices</li> <li>• Use -polite words</li> <li>• Keep hands, feet, and objects to self</li> <li>• Read quietly once you select your book</li> <li>• Enter quietly</li> <li>• Return books neatly</li> <li>• Push in chair</li> </ul>	<ul style="list-style-type: none"> <li>• Follow adult directions</li> <li>• Put things back where they belong</li> <li>• Use time appropriately</li> <li>• Treat books with care</li> <li>• Re-shelve books properly</li> <li>• Be engaged in silent activity</li> <li>• Return books on time in good condition</li> </ul>	<ul style="list-style-type: none"> <li>• Help others find books</li> <li>• Encourage and assist others to put books and materials away</li> <li>• Be mindful of your time with popular books</li> </ul>

Computer Lab	<ul style="list-style-type: none"> <li>● Use quiet voices</li> <li>● Use kind and polite words</li> <li>● Keep hands, feet, and objects to self</li> <li>● Raise your hand for assistance</li> <li>● Keep your hands on your workspace only</li> <li>● Keep hands clean before and during computer time</li> </ul>	<ul style="list-style-type: none"> <li>● Follow adult directions</li> <li>● Put things back where they belong</li> <li>● Keep hands in lap, eyes on projected screen during instruction</li> <li>● Prepare work station for the next class according to adult instructions</li> </ul>	<ul style="list-style-type: none"> <li>● Help your peers</li> </ul>
Bathrooms	<ul style="list-style-type: none"> <li>● Respect privacy</li> <li>● Use quiet voices</li> <li>● Keep hands, feet, and objects to self</li> <li>● Keep feet on floor</li> </ul>	<ul style="list-style-type: none"> <li>● Wash hands with soap for 15 seconds</li> <li>● Use bathroom during recess</li> <li>● Use a bathroom pass</li> <li>● Return to classroom quickly and quietly</li> <li>● Keep bathroom clean and dry</li> <li>● Leave when finished</li> </ul>	<ul style="list-style-type: none"> <li>● Remind others to use bathroom appropriately</li> <li>● Report misuse of bathroom</li> </ul>
Hallway/ Sidewalk (During School)	<ul style="list-style-type: none"> <li>● Use calm and quiet voices</li> <li>● Keep hands, feet, and objects to self</li> </ul>	<ul style="list-style-type: none"> <li>● Use a hall pass</li> <li>● Walk</li> <li>● Stay to the right, facing forward</li> <li>● Walk in line(s)</li> </ul>	<ul style="list-style-type: none"> <li>● Hold doors for others</li> <li>● Pick up trash</li> <li>● Smile and greet others appropriately</li> <li>● Let others go first</li> <li>● Silently walk to class</li> <li>● Greet visitors to campus</li> </ul>
Lining Up outside classrooms (When bell rings and rotations)	<ul style="list-style-type: none"> <li>● Line up quietly</li> <li>● Keep hands, feet, and objects to self</li> <li>● Use words like, "Excuse me," "Thank you," and "Please."</li> <li>● When entering line-go to the end of the line</li> </ul>	<ul style="list-style-type: none"> <li>● Straight lines</li> <li>● Keep body off walls and poles</li> <li>● Face forward</li> <li>● Keep hands, feet, and objects to self</li> </ul>	<ul style="list-style-type: none"> <li>● Silent, single file line(s)</li> <li>● Ready to learn</li> <li>● Be your best self</li> </ul>
Bus Line	<ul style="list-style-type: none"> <li>● Respect personal space</li> <li>● Use quiet voice</li> <li>● Keep hands, feet, and belongings to self</li> <li>● Use appropriate words</li> <li>● Be kind to drivers and other adults</li> <li>● Follow instructions</li> </ul>	<ul style="list-style-type: none"> <li>● Sit and stay in own bus line</li> <li>● Report directly to bus line</li> <li>● Gather belongings before bus arrives</li> <li>● Stay behind the yellow after-school line</li> <li>● Leave cell phone off and in backpack unless calling home</li> <li>● Healthy snacks are okay</li> </ul>	<ul style="list-style-type: none"> <li>● Use manners and kind words such as, "Please," and "Thank you."</li> </ul>
Transitions from room to room/rotatio ns  **Teacher outside door	<ul style="list-style-type: none"> <li>● Wait silently outside until the teacher invites you in</li> <li>● Respect other students' desk and property</li> <li>● Leave pencils/classroom materials in the classroom</li> </ul>	<ul style="list-style-type: none"> <li>● Walk quickly, quietly, and directly to your class/group</li> </ul>	<ul style="list-style-type: none"> <li>● Greet your teacher</li> </ul>

## **PLAYGROUND RULES**

General rules for all equipment:

1. No flips or jumps off equipment.
2. No tag on or around equipment.
3. Use good manners and good sense.
4. To count someone off a piece of equipment you must count to 50 by ones and you must say each number clearly saying, "one and two and three and..."
5. No bouncing balls off buildings.
6. No climbing up goal posts and backstops.
7. No littering.
8. Tag only in the field.

### Tetherball Rules

1. The server is the first person in line or the winner of the previous game.
2. The winner is only allowed to stay in for one additional game. (2 games total)
3. The server asks the challenger which side of the circle they wish to stand on and which way they want to hit the ball.
4. The server hits the ball and then **waits** until the challenger touches the ball.
5. The following are **not allowed** during the game: stopping or holding the ball, touching the rope with any part of your body, touching the pole with any part of your body, or stepping over the line that bisects the circle.
6. There are no double hits or pushing the ball. **When any of these occur the player who breaks the rule is out of the game.**
7. The winner is the one who wraps the ball tightly around the pole without breaking any of the rules of play.

### Dodgeball Rules

1. All students who stand on the outside of the circle may not step into the circle when throwing the ball. If they do the throw will not count and they will not get a re-do.
2. No throws shall be higher than waist high. If someone throws a ball and hits a student in the head, the thrower is automatically out of the game. The ejected player may not participate in any dodgeball game for the remainder of the day.
3. No more than 8 players may be in the center of the circle at one time. (Unless it is an elimination game played while an adult supervises.)
4. Once the game begins, players on the outside must stay put and may not move around the circle for better vantage points. Players that try to move will be given only one warning and if they do it again they will be asked to leave the game.
5. No one on the outside of the circle is allowed to step between, around or in front of another player to get a ball. Wait for the ball to cross the out of bounds line and the person closest to the ball gets to take the next throw. If the ball comes to someone who doesn't catch the ball before it rolls past them or if it hits them and bounces off, the ball is still theirs to retrieve and throw.
6. Once a player is hit inside the circle the thrower will trade places with them and the player that was hit will get the ball.

### Four Square Rules

The object of the game of four square is to eliminate players in the highest ranked squares so that you can advance to the highest square yourself. The highest ranked square is square #1 with the lowest ranked square being #4. The court is a large square quartered into four smaller squares. The "Outside Lines" are those that go around the outermost edges of the entire court. The "Inside Lines" are the ones that divide the court into four square and that cross in the center of the court.

1. Players may only use their hands to hit the ball.
2. The player in square #1 is the highest ranked player and therefore the "Server". The ball is started from this square at the beginning of every game. The Server will start the game by dropping the ball into their own square before hitting it to another player's square.
3. Each time the ball bounces in a square, the owner of that square **must** hit the ball into another square.
4. Once the ball touches down in a square, **ONLY** the owner of that square can touch the ball next. If they don't touch the ball before it goes into another square, they are out. If another player hits the ball before the owner does, then the other player is out.
5. The ball must bounce one time, and **ONLY** one time in a player's square before being hit to another square. If the ball bounces more than once in a player's square, then the player is out.
6. If a player hits a ball and it lands **on** an "**Inside Line**" the player is out.
7. If a ball is hit and lands **behind** an "**Outside Line**" the ball is out of bounds and the player that hit it is out.
8. If the ball lands **on** an "**Outside Line**" the ball is still in play.
9. If a player hits the ball with a part of the body other than the hands they are out.

### Rules for the Bars

1. You may only go in one direction when playing on the bars. (From the west field towards the library.)
2. Only one person at a time may be on the bars. All others must wait their turn in the line.
3. Students waiting in line will stand in a straight line on the ground, keeping their hands and feet to themselves.
4. You may not save spots, let people take "cuts" or get your spot back if you leave the line for any reason other than speaking to a yard supervisor.
5. No spinning is allowed.
6. You may not assist others on the bars.
7. You are not allowed to hang upside down or do flips on the bars.
8. You are not allowed to walk through the bar area to get to the south field when students are on the bars. Please walk around.
9. Make sure you are a safe distance away from students swinging on the bars.

### Rules for the Play Structure and Swings

1. The Play Structures and Swings are in the WALK ONLY ZONE. (Green padded playground.)
2. Students may only walk when on the play structures.
3. Tag, chase, keep away, grabbing, holding and/or pushing are not allowed in the WALK ONLY ZONE.
4. Students are not allowed to climb on the outsides of the play structures, slides or railings.
5. **You may not jump off of any of the Swings, Structures or Slides.**
6. Steps and rock walls are to be used correctly.
7. Only 1 person may come down the slide at a time. They must sit on their bottom with their feet out in front of them, and be facing forward.

8. Students may not climb up the slide or go over the side.
9. Students using the swings will face the library when swinging.
10. Those who swing may not swing sideways, twist the swings in circles, stand on or straddle the seat.
11. You may count someone off of a swing by counting to 20 by 1's or 100 by 5's. You count each completed swing (forward and back) so that everyone gets a fair turn.
12. You may not count on someone if there is another available swing.

## **Discipline as an Ongoing Process**

Everyone connected with the school must understand that discipline is a process, not a product. Staff and families must work together to achieve as much consistency as possible, and must be prepared to revise and adapt the procedures when they are ineffective. There will be yearly revision of the written policies and procedures.

### **Discipline Principles:**

1. Effective discipline is positive, rather than negative, in nature
2. Effective discipline is fair, consistent, dignified, and in good temper
3. Conferences with teachers, principals, and parents should bring about acceptable classroom behavior

### **Classroom Discipline**

All students can behave appropriately when it is expected of them and when standards of conduct are clearly communicated to them. Teachers at Fairview Elementary School follow an assertive approach to discipline and classroom control.

1. Each teacher will develop their own classroom discipline plan and a set of rules along with the school rules and positive reinforcements. These will be reviewed by the principal with a copy sent to all parents.
2. Positive reinforcement methods are used to acknowledge and encourage desired behavior. The main advantage of this approach is the fact that each student is aware of the expectations and the consequences, is responsible for his or her own behavior, and is rewarded when the desired behavior is exhibited. Also, each day is started with a clean slate.

#### *Positive Reinforcement Examples:*

- Free-time activities (games, art, crafts)
- Special assignments
- Notes of praise (complimentary reports, notes home, etc.)
- Special privileges

3. A child is sent to the office for disciplinary action only after the classroom teacher has tried a number of interventions or the behavior is of a violent or serious nature. Therefore, referrals to the office will be handled very sternly.

### **Classroom Progressive Discipline Example:**

- Counsel with student
- Time-out inside or outside the classroom
- Parents contacted
- Classroom consequence (detention, sentences, apology letter, work detail, etc.)
- Citation written
- Class suspension (2 day max per referral, requires teacher to notify parents)
- Administrative referral

### **Positive Reinforcements**

**Blue Slips** – when students are caught doing something right, the adult will give the student a blue slip. Every Friday, there is a “blue slip recess” for an additional 10 minutes of free time. Also, students are eligible for a drawing in which two students per grade will be given a prize.

**Good Behavior Assemblies** – at the end of every month there is a 30 minute or more assembly for all the students that do not get any citations or suspensions for the month. All the students that got in trouble for the month go to detention for the assembly period.

**Good Referral and Call Home** – students can be sent to the office for doing something great and the principal will call home and share the news with the parents.

**Falcon Fever Pass** – a ticket to allow a student to go “first in lunch” for that day.

## **Discipline Offenses and Consequences**

### **Minor Offenses:**

- Running in halls
- Minor name-calling (no profanity)
- Playing after freeze bell
- In hallways without a pass
- Throwing objects (without intent to injure others/property)
- Rough play- no intent to harm

### **Consequence Options:**

- Recess detention
- Work detail

Alternative consequences

Time-out

\*\*\*3 minor offenses in a week result in a referral to administration and possible citation

**Medium and Major Offenses:**

Teasing (physical/verbal)

Profanity, vulgarity, or racial comments

Hitting, kicking, pushing- mad and intent to harm

Throwing objects (intent to injure others/property)

Disrespect/defiance

Minor vandalism (no serious damage)

Instigating other to do something (fight, tease, steal.....)

**Consequence Options:**

Citation

1 – After school detention (1) (2:40-3:15)

No reward assembly

Citation letter sent home

2 – After school detention (2) (2:40-3:15)

No reward assembly

Teacher call home

3 – In-School Suspension (1)

No reward assembly

Principal call home

4 – Home Suspension (1)

No reward assembly

Principal call home, parent conference

5 – Home Suspension (3)

Behavioral SST, behavior plan

No reward assembly

Principal call home

6 – Home Suspension (3-5 days)

Possible alternative placement

Note: If a student receives at least two citations in the trimester and receives another within the last two weeks of that trimester, the student will be put on probation for a minimum of two weeks. If the child receives another citation during the probationary period of the new trimester, the discipline matrix will not reset and the student will receive the next consequence in the progressive matrix.

**Major Suspendable Offenses: Send student(s) immediately to office**

Fighting

Bullying

Major Vandalism (expensive to repair)

Stealing (major/repeated)

Weapon

Possession of tobacco/controlled substance/paraphernalia

**Consequence Option (at Principal's discretion):**

Citation Process

In-School Suspension (1-3 days)

Home Suspension (1-5 days)

Alternative consequence

**Administrative Progressive Discipline Example:**

Repeated inappropriate behaviors

In-School Suspension

Home Suspension

SST/Behavior Contract

Opportunity Day School Referral

Expulsion Referral

Illegal action or behavior – students can/will be arrested by local police department along with school consequence.

**\*IMPORTANT** Administration may impose different degrees of accountability depending upon circumstances. Example:

Defacing Property

o Writing on desk 1<sup>st</sup> offense, teacher may make student clean desk

o Carving into desk 1<sup>st</sup> offense, In School Suspension and pay for damages

o Entering school grounds during off hours and spray painting walls etc., expulsion hearing, charges filed.

**Discipline Practices**

**Recess Detention:** 15 minute detention during recess time

**After-School Detention:** 40 minute detention after school that parents will be required to pick-up their children when complete.

**Work Detail:** Student completes a work duty around the classroom or school. Ex.-trash pick-up, washing tables,

**Citation:** A written referral to document the inappropriate behavior and it requires a parent signature and is to be returned to school the following day. Citations are cumulative and the consequence for getting a citation gets progressively more severe. Each trimester, students start over with zero citations.

**Alternative consequences:** other consequences that is reasonable for the offense committed and effective for an individual student. Ex.-A student completes a profanity essay instead of getting a citation for using profanity.

**Time-out:** A student is away from a classroom or activity for a specific period of time so the student can think and “cool down” before returning. Time-outs are less than 2 hours. If a time-out is longer than 2 hours, it is considered a class suspension.

**Class Suspension:** A teacher has the right to suspend a student from their classroom for up to 2 days. The teacher is responsible to call the parents, fill out appropriate paperwork, set up a classroom for the student to go to, and put the student’s work together for the suspension period.

**In-School Suspension:** A suspension by the principal for 1-5 days that the student goes to an alternative classroom for the suspension instead of being sent home. The parents are still required to attend a conference with the principal and sign suspension paperwork. Teachers will give the student work.

**Home Suspension:** Student will be sent home for 1-5 days. Grade level school work will be assigned. The parents are required to attend a conference with the principal and sign suspension paperwork. Teachers will give students work for the suspension period.

**Loss of Privilege:** Due to frequent misbehavior, a student may lose the privilege of playing on the playground, or attending a reward-based field trip, per staff discretion.

**Expulsion:** Is a formal hearing for specific education code violations or repeated offenses of education code to determine if the student will be removed from the school for up to one school year. The Board of Education conducts the hearing and makes the final decision on any recommendation for expulsion.

## **Bullying**

Bullying is defined as a pattern of deliberate, negative, hurtful, aggressive acts that works to shift the balance of physical, emotional, or social power. Behavior motivated by bias or hate is similar to intimidations, harassment, bigoted slurs or epithets, force or threat of force or vandalism. Hateful or biased behavior is motivated in part or in whole by hostility toward a person's real or perceived race, nationality, religion, disability, gender, or sexual orientation.

# Is it Bullying?

- ★ When 2 friends are saying or doing something *unintentionally* hurtful to each other, and both people find it funny, that's

## **TEASING.**

- ★ When someone says or does something *unintentionally* hurtful and they do it once, that's

## **RUDE.**

- ★ When someone says or does something *intentionally* hurtful and they do it once, that's

## **MEAN.**

- ★ When someone says or does something *intentionally* hurtful and they *keep doing it* even when you tell them to stop or show them that you're upset – that's

## **BULLYING.**



## SECOND STEP

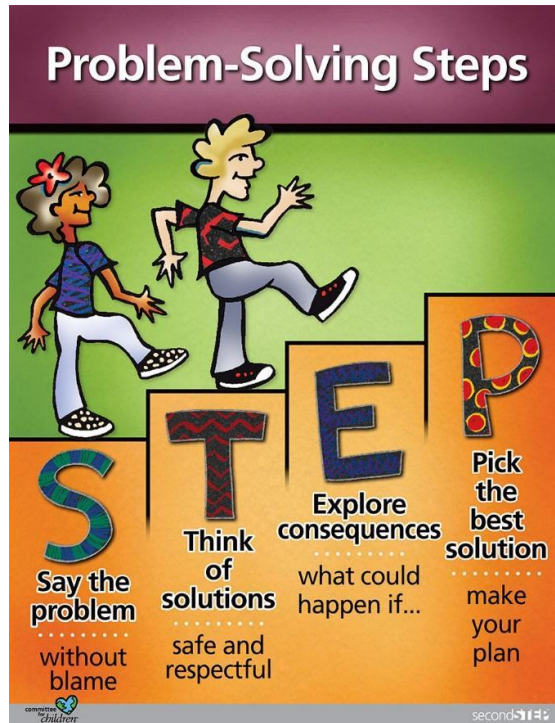
Your student is learning **Second Step**® at Fairview Elementary. They have practiced and know the 4 steps involved in problem solving. Please practice this with your child.

**S** = Say the problem without blame

**T** = Think of solutions

**E** = Explore consequences

**P** = Pick the best solution



## SNACKS

Students are encouraged to bring healthy snacks and lunch foods to school. All classrooms at Fairview School work to provide a healthy environment for students to learn and grow. This extends to snack time and lunch time. Although sweet foods and drinks have their place in small amounts, students can learn, focus, and enjoy themselves best when they eat healthy foods that provide nutrition and energy.

**No unhealthy snacks.**

**No carbonated, caffeinated or energy drinks.**

**No candy or gum.**

Healthy School Snacks	Please Avoid
Fresh or dried fruit, raisins	Top Ramen
Pretzels	Potato chips, Hot Cheetos, and similar chips
Cheese	Pop tarts
Crackers (whole grain is better)	Items needing refrigeration
Sandwich half	Desserts
Raw vegetables	High sugar, high fat foods
Muffins (low fat)	
Yogurt	
Juice boxes (100% juice)	
Popcorn (no butter)	
Nuts	
Unsweetened cereal	
Bottled water	
Granola Bars	
String cheese, cheese sticks	

Students with unhealthy snacks will be reminded the first time. The second time it will be taken from the student.

## **TOBACCO**

Use of tobacco on the premises is not allowed. Administration wants to inform all students, parents and patrons attending any school activity that Orland Unified School District is a 24/7 Tobacco Free Campus.

The Orland Unified School District Board of Education voted to prohibit use of tobacco products of any kind on, in or upon any school property at all times including non-school hours and non-school days of the week. Tobacco is defined as cigarettes, cigars, pipe tobacco, snuff/smokeless/chewing tobacco and all other kinds and forms of tobacco use.

# Fairview Elementary School

## Partners in Learning Student-Parent-Staff Compact

### **Staff Section**

I understand the importance of the school experience to every student and our role as educators and models. I agree to carry out the following responsibilities to the best of my ability:

- Address grade level state standards with high quality curriculum and instruction.
  - Provide a safe, positive and healthy learning environment for your child
  - Communicate your child's class work and homework assignments effectively
  - Provide meaningful assignments to reinforce and extend learning at an appropriate instructional level
- Hold Parent/Teacher conferences (at least annually) at which your child's progress is discussed
- Communicate with you regarding your child's progress through trimester report cards, state annual test results and graded classroom assignments
- Be available for consultation regarding your child through parent-teacher conferences (annually and as needed), Back to School Night, Open House, phone calls and other meetings by appointment as requested
- Encourage parents to volunteer in the classroom, on field trips and advisory councils

\_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Date

### **Student Section**

I realize that my education is important. I know I am the one responsible for my own success. Therefore, I agree to carry out the following responsibilities to the best of my ability:

- Come to school on time every day with school materials, assignments and completed homework
- Fill out my assignment sheet or school planner and take it home to my parents according to my class procedure
- Be responsible for my own behavior at school
- Ask for help when I need it from parents and teachers
- Read the handbook with my parent and discuss school rules and expectations
- Engage in reading for at least 20-30 minutes every day to reach my accelerated reading goal
- Give my parent/guardian everything the teacher sends home

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

### **Parent Section**

I understand that my participation in my student's education will help his/her achievement and attitude. Therefore, I will continue to carry out the following responsibilities to the best of my ability:

- Ensure that my child attends school every day, gets adequate sleep, regular medical attention and proper nutrition
- Encourage my student to complete his/her homework, provide a quiet time and place for homework, and monitor TV viewing
- Read to my child or encourage my child to read every day as assigned or indicated by his/her teacher
- Communicate with the teacher or the principal when I have a concern
- Regularly monitor my child's progress in school through homework and class assignments, parent/teacher conferences and open communication with staff
- Participate in school activities such as school decision making (School Site Council and/or English Language Advisory Committee), volunteer in the classroom, attend parent teacher conferences, participate in Parent Club, Back to School night and whole family events
- Read the handbook with my child so that he/she understands the school rules and expectations

I would like a meeting/conference regarding the compact. (Mark the box with an X if you would like to confer with a staff member regarding the compact)

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

Respectful

Responsible

Awesome!